



## Check List

**4. Required documents for Chinese Visa- Please read carefully. Your application will be delayed or rejected by the Embassy unless you provide the required documents as stated below:**

1. Original: Valid passport(valid for at least 6 months; at least two blank visa pages left) Dual nationalities and passports holder must send in both original passports.	
2. Non EU passport Holders must provide the original of their UK residence permit or valid visa	
3. Completed application forms(total 6 pages including 1 pg of 5 Star Chinese Visa Service Form & 4 pgs of Application Form EChinese Embassy & 1 pg of signed declaration ) Form must be printed on <b>single sided paper</b> ; <b>Form needs to be typed in</b> , hand filled form no longer acceptable from 01 April 2018. Signature on the form must be by hand and identical to signature in your passport;	
4. One recent passport photo (staple or glue it in the photo place on the form) do not use the same one used for your passport if passport is issued over 6 months ago. Photo requirement White back ground, no jewelery, no accessories, no glasses, no scarf, no white clothes, no homemade photo, please get it from a photo booth and choose UK passport photo	
5.If applying for Business Visa, copy of Business Invitation Letter; Enclose one copy for each person	
6. If applying for Tourist Visa, two options: <b>Option 1.</b> Copy of both Flight and Hotel bookings <b>OR</b> <b>Option 2.</b> Personal Invitation Letter & copies of inviters ID; Enclosed one copy for each applicant	
7. Copy of your passport information page on a A4 paper.	
8. Copy of your last Chinese visa and copies of last 3 multi entries visa to China if any; Copy of the information page of old passport if the visa is not in your current passport (on A4 paper)	
9. If the applicant is under 18, a copy of the a i passpo ti fo atio pa e of o e pa e ta a copy of it ce tificate s o i pa e t s a e s i e i e f t e i t ce tificate is o t i s , i t e e s t o e t a s a t a s t a p e y t e e a s s y o f t e c o t y o f i t a s e i ( e p a e t o p o i e s t e passpo t c o p y a s o e e s t o s i s e c t i o o t e p p i c a t i o f o , t e p a e t a e o i t e t i a o passpo t e e s t o e a e a c t a t c , o t e i s e , f t e o c e t i e e i e )	
10. For applicant is Chinese origin or is off Chinese descendant, more documents might be required. Please call us before sending application. Some of the more common cases for e tra requirements can be found at <a href="http://www.chinesevisas.co.uk">www.chinesevisas.co.uk</a>	
<p><b>5. Payment Options</b></p> <p><b>By bank transfer:</b> Please use applicant name as the reference when transferring the funds. Cleared funds must be received <b>RMB</b> before the documents can be returned. Bank Name: Santander Account Name: 5 Star China Visa Account Number: 10863396 Sort Code: 09-01-29</p> <p><b>By Card:</b> If you wish to pay by card, you can do so online. Please be aware, there is 2% online payment surcharge by PayPal regardless what type of card. Due to PayPal's security requirements, we can only send passports back to the card holder's billing address. Please enclose proof of payment</p>	
<p><b>6: Where to send application including all required documents:</b></p> <p><b>By Royal Mail Post :</b> 5 Star China Travel, PO Box 7021, London, W1A 3GW</p> <p><b>By Courier or in Person :</b> 5 Star China Travel, <b>Suite 635, 6th Floor</b>, Linen Hall, 162-168 Regent Street, London, W1B 5TG</p>	

[www.5starchinatravel.com](http://www.5starchinatravel.com) 1234@5starchinatravel.com Tel: 02075800554















# Declaration

I accept that I should read and fully understand the Terms&Conditions shown on the website [www.visaforchina.org](http://www.visaforchina.org) of Chinese Visa Application Service Centre (operated by China Bridge Group (UK) Limited, hereafter referred as the Application Centre), before signing this declaration I am aware that if I do not understand any of the Terms&Conditions, I can ask counter staff at the Centre, telephone [02072060589] or email [ukcentre@visaforchina.org]. I have read, understood and agreed the Terms&Conditions on the website and agree to sign this declaration.

I acknowledge and hereby confirm that the Application Centre is not involved in the visa assessment and decision-making process. The Embassies and Consulates have the authority to decide whether a visa will be issued or not, the type of a visa to be issued as well as its validity, duration of stay and number of entries in accordance with China's relevant laws and regulations. I am required to pay the Application Service Fee to the Application Centre regardless of approval or disapproval of an application by the Embassies and Consulates. The Application Service Fee is non-refundable.

I can make inquiries to the Application Centre via its website or through the telephone. I am required to acknowledge that the Application Centre is a non-governmental organization, and its provision of inquiry services for clients is free and based on its unilateral understanding of clients' inquiries and the limited information known and mastered by it in order to provide assistance for its clients for their visa applications. No matter what the circumstances are, it cannot be interpreted that the Application Centre has made any promise or assurance, nor does it bear any other legal responsibility for the answers to my queries.

I understand I am required to submit to the Application Centre all the relevant supporting documents required for my visa application, and ensure that the information provided is true, reliable and complete. I acknowledge and agree that acceptance by the Application Centre of the supporting documents provided does not mean that such Clients' Information as is provided is deemed sufficient. The Embassies and Consulates have the right to request a client to provide additional supporting documents or request the applicant to attend an interview.

I understand I shall carefully check all the information on the Pickup Form and make sure that it is correct when receiving this document issued by the Application Centre. If any mistakes are found, I must contact the Application Centre immediately, and the application Centre will make necessary correction as soon as possible.

I understand I must carefully check all the information on the visa issued to me and make sure that it is correct at the time when I collect my passports containing the visas. If any mistakes are found, I must contact the Application Centre immediately. The Application Centre will try its best to help me with modification or re-issuance of the visa. I acknowledge that modifying or re-issuing a visa may involve new fees if the information on the issued visa is found incorrect due to the reasons or causes assignable to me.

I understand I must make my visa applications at an appropriate time in accordance with my travel arrangement. Under no circumstances will the Application Centre be responsible or liable for any delay of travel arrangement as a result of my inappropriate action in regard to the time of submitting the visa application or the visa assessment result of the Embassies and Consulates.

I understand if my passport is lost or damaged from the custody of the Application Centre, the Application Centre will bear the reasonable cost incurred by visa applicants for replacement of passports following the normal application procedures with their country's passport authority. The cost will be reimbursed on presentation of the copy of the receipt issued by the passport authority. However, this agreement does not mean that the Application Centre will be held liable in any way.

I understand if I select to apply by post, or requests return delivery by post in regard to a processed application, the Application Centre will not be responsible or liable for any delay, delivery to a wrong address, or damage to or loss of the documents by any mail service or delivery service company or not by the Application Centre.

I acknowledge and agree that under no circumstances will the Application Centre be liable to me or anyone claiming through me for any indirect, incidental, special and/or consequential losses or damages of whatever nature, or for loss or profits, loss of opportunity, loss of business or goodwill or interruption of business, whether arising out of or in connection with my application and/or any of the visa application services, and whether or not relating to any act, error, omission or negligence by the Application Centre or any officer, agent, employee and representative of the Application Centre.

Printed Name (in capital):

Signature:

Date (YYYY-MM-DD):