



5 Star Legalisation Service Form

Applicant First Name :		Applicant Surname :									
Tick one box below Contact name & Address if you require us to post your document(s) back:											
Self Pick up <input type="checkbox"/>		Send Back to <input type="checkbox"/>									
address:		Post Code :									
		<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>									
Home Tel. Number :		Work Tel. Number :									
		Mobile Tel. Number :									
Email : to keep you informed											

Number of document(s) need to be legalised				
Price per document including return postage to UK address	Documents for personal purpose		Documents for commercial purpose	
	Normal	Express	Normal	Express
FCO + EMBASSY (5-7 working days)	£150 <input type="checkbox"/>	£165 <input type="checkbox"/>	£160 <input type="checkbox"/>	£175 <input type="checkbox"/>
FCO (1-2 working days)	£100 <input type="checkbox"/>	N/A	£100 <input type="checkbox"/>	N/A
EMBASSY (5-7 working days)	£50 <input type="checkbox"/>	£65 <input type="checkbox"/>	£60 <input type="checkbox"/>	£75 <input type="checkbox"/>
Solicitor (1 working days)	£10 <input type="checkbox"/>	N/A	£10 <input type="checkbox"/>	N/A
Solicitor + FCO + EMBASSY (6-8 working days)	£160 <input type="checkbox"/>	£175 <input type="checkbox"/>	£170 <input type="checkbox"/>	£185 <input type="checkbox"/>
Purpose of Legalisation:				
Document holder's Home address & tel. if different from delivery address above				
Documet holder's Employer's address if employed or school address for student				
Occupation (of the person(s) named on the document)				
To be used in:				
<input type="checkbox"/> Mainland of the P.R.C. <input type="checkbox"/> Hong Kong of the P.R.C. <input type="checkbox"/> Macau of th P.R.C. <input type="checkbox"/> United Kingdom				

I need to use my document on : __ __ **DD** / __ __ **MM** / __ __ **YY**

3. What to include when you send your Document(s)

1. Your document to be legalised	
2. Copies of all printed pages of your document	
3. Copies of the passports of the people named in the document. For business documents a copy of a director or partner of the company along with a copy of an official document proving that that person is a director or partner of the company.	
4. Payment	
iii. Bank transfer, using applicant's name as payment reference: Bank Name:Barclays, Account Name: 5 STAR CHINA, Account Number: 10216372, Sort Code: 20-29-37	

Please send all required documents to :

BY Post : 5 Star China Travel, PO Box 7021, London, W1A 3GW

By Courier or by hand : 5 Star China, Suite 635, 6th Floor, Linen Hall, 162-168 Regent Street, London, W1B 5TG

Tel: 0207 5800554

e-mail: 1234@5starchinatravel.com

www.5starchinatravel.com

I have the terms and conditions on the www.5starchinatravel.com website, I understand and agree.

Signature: _____ Date: _____

OFFICE USE ONLY	
RCV Date	
No. to FCO	Date
No. to Embassy	Date

Paid by